# Step 1: Login to BEFS using the Link: <u>https://befs.bseindia.com/login.aspx</u>

Add your credentials and login to the BEFS system.

	BEFS
Install Pre requisites For Optimized Result , Please Click Here Forgot Your Password	Member Code : Login Id : Password : D508 C Enter Captcha : Menu View : User Preferred v Login
	Please login Bookmark Application!
BSE Electronic Filing	System

### Step 2: TO SUBMIT CONSENT LETTER

in the menu items Select ICCL  $\rightarrow$  Select option "Submit Consent letter".

apturing Member Details		City	TEST CITY
ash Membership Type Confirmation	•	State	TEST STATE
Central Kyc Records Registry 🥮	<b>•</b>	Country	TEST COUNTRY
Change In Directors	-	Pin Code	000000
Client Code Modification	→		COMPLAINTS MANAGEMENT
Client Funding Reporting	•		-
Collection Of Documents	<b>•</b>	NOS OF PENDING COMPLAINTS AT MEMBER	2
Complaint Management	-	AP 7	TRACK PROCESS ( As On Date )
Contribution To Bharat Ke Veer		NOS OF AP APPLICATION NOT SUBMITTED TO EXCHANGE	16
Debt Segment Registration	<b>•</b>	NOS OF AP REGISTERED	5
Depository		NOS OF AP APPLICATION PENDING AT EXCHANGE	0
Dissemination Board			
E-BOSS		Register Your Interest For Member SOC Click Here	
Enhance Supervision	<b>•</b>		
Execution Of Order New	<b>•</b>		
FIU-IND-STR Reporting			
G - Sec Invoice			
G S T I N Registration			
Holding Statement	•		
ICCL	Submit	Consent Letter	
Inspection By B S E	View v	our oppsent letter	
Internal Audit Report	· · · · · · · · · · · · · · · · · · ·		
Issuance Of Status Report	► 1		
Leips / S G B	•		
Margin Trading			

Step 3: on selecting "Submit Consent letter" option following form will be displayed.

3A: Select Segment form dropdown. (Cash segment, currency segment, Debt segment, Derivative Segment)

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nide mella						
A System Addit Report						
Advertisement For Approval		For Choosing ICCL As A De	signated Clearing Corporation	Under Interoperal	bility Framework	
AP Registration						
Application For Additional Segment				Annexure-	1 Format Of Letter For Preferred CC By	Clearing Members
Approval Of Technology Product						
Artificial Intelligence ( A I ) & Machine Learning >	Member Code -	123456		Member Name -		DUMMY
B E F S Alerts		SELECT				
BEST - BSE Electronic Smart Trader	Segment	CASH SEGMENT	Member Type	SELECT V	Effective Date	SELECT 🗸
Bolt+ On Web		DEBT SEGMENT				
Bulk / Block Reporting		DERIVATIVE SEGMENT				
Capturing Member Details						
Cash Membership Type Confirmation						
Central Kyc Records Registry						
Change In Directors						
Client Code Modification						
Client Funding Reporting						
Collection Of Documents						
Complaint Management						
Contribution To Bharat Ke Veer						
Debt Segment Registration						
Depository						
Dissemination Board						
E - B O S S						
Enhance Supervision						
Execution Of Order New						
FIU-IND-STR Reporting						
G - Sec Invoice						
G S T I N Registration						
Holding Statement						
1 C C L 🥮 🔶						

3B: Select Membership Type form dropdown (SCM /CM)

Hide Menu							
A System Audit Report	•						
Advertisement For Approval	•		or Choosing ICCL As A Do	cignated Clearing Corners	tion Under Interener	ability Framowork	
AP Registration	•		or choosing iccl as a be	signated cleaning corport	nion onder miteropen	ability framework	
Application For Additional Segment	•				Anneyure	-1 Format Of Letter For Preferred	CC By Clearing Members
Approval Of Technology Product	•				THICKOL	Tromat of cetter for freehenes	co of ciculing memory
Artificial Intelligence ( A I ) & Machine	Learning 🕨						
B E F S Alerts	•	Member Code -	123436		Member Name		DUMM
BEST - BSE Electronic Smart Trader	•	Segment	CASH SEGMENT	Member Type	SELECT	Effective Date	SELECT 🗸
Bolt+ On Web	•				CM SCM		
Bulk / Block Reporting	•						
Capturing Member Details	•						
Cash Membership Type Confirmation	•						
Central Kyc Records Registry	•						
Change In Directors	•						
Client Code Modification	•						
Client Funding Reporting							
Collection Of Documents	•						
Complaint Management	•						
Contribution To Bharat Ke Veer							
Debt Segment Registration	•						
Depository	•						
Dissemination Board	•						
E-BOSS	•						
Enhance Supervision	•						
Execution Of Order New	•						
FIU-IND-STR Reporting	•						
G - Sec Invoice	•						
G S T I N Registration	•						
Holding Statement	•						
ICCL	•						
Inspection By B S E							

# 3C: Select Effective date form dropdown (June 17/ June 24/ July 1)

Hide Menu							
A System Audit Report	•						
Advertisement For Approval	•		or Choosing ICCL As A Dos	ignated Clearing Corneration	Under Interenera	hility Framowork	
AP Registration	•		or choosing receives a bes	ignated cleaning corporation	onder interopera	Dinty Humework	
Application For Additional Segment	•				Annexure	1 Format Of Letter For Preferred CC B	v Clearing Members
Approval Of Technology Product	•						
Artificial Intelligence ( A I ) & Machine	Elearning	N-mb-r Code	100155				Dunna
B E F S Alerts	•	Member Code -	123456		Member Name		DOMMY
BEST - BSE Electronic Smart Trader	•	Segment	CASH SEGMENT	Member Type	SCM 🗸	Effective Date	SELECT
Bolt+ On Web	•						JUNE 17 JUNE 24
Bulk / Block Reporting	•			CAVE			JULV 1
Capturing Member Details	•			SAVE			
Cash Membership Type Confirmation	) <b>→</b>						
Central Kyc Records Registry	•						
Change In Directors	•						
Client Code Modification	•						
Client Funding Reporting	•						
Collection Of Documents	•						
Complaint Management	•						
Contribution To Bharat Ke Veer							
Debt Segment Registration	•						
Depository	•						
Dissemination Board	•						
E-BOSS	•						
Enhance Supervision	•						
Execution Of Order New	•						
FIU-IND-STR Reporting	•						
G - Sec Invoice	•						
G S T I N Registration	•						
Holding Statement	•						
ICCL	•						

#### Step 4A IF MEMBERSHIP TYPE IS SCM

If membership type selected is SCM, then click on save. After clicking on Save, member needs to upload annexure 1 in PDF format.

EXPERIENCE THE NEW						11
Hide Menu						
A System Audit Report						
Advertisement For Approval		For choosing ICCL as a Des	ignated Clearing Corporation	under Interoperal	bility framework	
AP Registration		-		•	•	
Application For Additional Segment				Annexure	2-1 Format of letter for preferred CC	by Clearing Members
Approval Of Technology Product						
Artificial Intelligence ( A I ) & Machine Learning	Member Code -	123456		Member Name -		DUMMY
B E F S Alerts	Segment	DEBT SEGMENT	Member Type	SCM V	Effective Date	JUNE 24 🗸
BEST - BSE Electronic Smart Trader						
Bolt+ On Web			CAVE			
Bulk / Block Reporting			SAVE			
Capturing Member Details						
Cash Membership Type Confirmation	ethe Markanad					
Central Kyc Records Registry		J	browse			
Change In Directors	Note : File should be in pdf format.					
Client Code Modification						
Client Funding Reporting			SUBMIT			
Collection Of Documents						
Complaint Management						
Contribution To Bharat Ke Veer						
Debt Segment Registration						
Depository						
Dissemination Board						
E-BOSS						
Enhance Supervision						
Execution Of Order New						
FIU-IND-STR Reporting						
G - Sec Invoice						
G S T I N Registration						
Holding Statement						
ICCL						

After uploading annexure, click on Submit.

### 4B: IF MEMBERSHIP TYPE IS CM

If membership type selected is CM, then click on "Add the details of your TM".

Hide Menu								
A System Audit Report								
Advertisement For Approval		E/	or Choosing ICCI	Ac A Doc	ignated Cloaring Corneration	Under Intereneral	ulity Framowork	
AP Registration		r.	JI CHOOSING ICCL	AS A Desi	ignated cleaning corporation	under miteroperat	mity rianework	
Application For Additional Segment						Annovuro-1	Format Of Letter For Preferre	d CC By Clearing Members
Approval Of Technology Product						Annexure .	Tormat of Letter for Preferrer	a co by cleaning members
Artificial Intelligence ( A I ) & Machine I	Learning 🕨							
B E F S Alerts		Member Code -	123456			Member Name -		DUMMY
BEST - BSE Electronic Smart Trader		Segment	DEBT SEGMENT	Y	Member Type	CM 🗸	Effective Date	JUNE 24 🗸
Bolt+ On Web		-						
Bulk / Block Reporting	$\rightarrow$	ADD THE DETAILS OF YOUR TM						
Capturing Member Details	$\rightarrow$							
Cash Membership Type Confirmation								
Central Kyc Records Registry								
Change In Directors								
Client Code Modification								
Client Funding Reporting								
Collection Of Documents								
Complaint Management								
Contribution To Bharat Ke Veer								
Debt Segment Registration	•							
Depository	<u> </u>							

4B1: On clicking on Add the details of your TM, fill in the following details. (PAN NO. , TM code, TM name , Exchange. After filling above fields click on save.

Hide Menu							
A System Audit Report	•						
Advertisement For Approval	•	Fr	or Choosing ICCL As A Des	ignated Clearing Cornoration	linder Interopera	hility Framework	
AP Registration	•		or enousing receipt AD A Des	ignated cleaning corporation	onder interopera	binty framework	
Application For Additional Segment	•				Annexure-	1 Format Of Letter For Preferred CC B	v Clearing Members
Approval Of Technology Product	•						
Artificial Intelligence ( A I ) & Machine	Learning 🕨	Member Code	122456		Member Name		DUMMY
B E F S Alerts	•	rieliber code	120400		Hender Hane		Domini
BEST - BSE Electronic Smart Trader	•	Segment	CASH SEGMENT 🗸	Member Type	CM 🗸	Effective Date	JUNE 17 🗸
Bolt+ On Web	· · · ·				_		
Bulk / Block Reporting		ADD THE DETAILS OF YOUR TM					
Capturing Member Details							
Cash Membership Type Confirmation							
Central Kyc Records Registry		PAN NO *	ABCDE1234F				
Change In Directors		TM CODE *	ABC12345				
Client Code Modification			10012040				
Client Funding Reporting		ТМ NAME *	ABCDEFGH				
Collection Of Documents							
Complaint Management		EXCHANGE *	BSE V				
Contribution To Bharat Ke Veer		Note -					
Debt Segment Registration		IF YOU ARE A CM AND CLEARING CLEAR	NG YOUR OWN TRADE ONLY, THEN	PROVIDE YOUR OWN TM DETAILS HER	RE,		
Depository							
Dissemination Board		CANT					
E-BOSS		JAVE					
Enhance Supervision	· · · ·						
Execution Of Order New	•						
FIU-IND-STR Reporting							
G - Sec Invoice	•						
G S T I N Registration	•						
Holding Statement							
ICCL	•						

4B2: After clicking on Save, member needs to upload annexure 1 in PDF format. And submit the application.

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A System Audit Report						
Advertisement For Approval	,	For choosing ICCL as a Desi	anated Clearing Corporation	under Interopera	bility framework	
AP Registration		or anothing read as a basis	ginted creating corporation			
Application For Additional Segment				Annexure	-1 Format of letter for preferred CC b	<u>y Clearing Members</u>
Approval Of Technology Product						
Artificial Intelligence ( A I ) & Machine Learning >	Member Code -	123456		Member Name		DUMMY
BEFSAlerts	Segment	DEBT SEGMENT	Member Type	SCM V	Effective Date	JUNE 24 🗸
BEST - BSE Electronic Smart Trader						
Bolt+ On Web			CAVE			
Bulk / Block Reporting			SAVE			
Capturing Member Details						
Cash Membership Type Confirmation	ed as to t					
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Change In Directors	Note : File should be in pdf format.					
Client Code Modification						
Client Funding Reporting			SUBMIT			
Collection Of Documents						
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Contribution To Bharat Ke Veer						
Debt Segment Registration						
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Dissemination Board						
E-BOSS						
Enhance Supervision						
Execution Of Order New						
FIU-IND-STR Reporting						
G - Sec Invoice						
G S T I N Registration						
Holding Statement						
ICCL						

# STEPS TO VIEW SUBMITED / REJECTED CONSENT LETTER

Step1: In the ICCL menu select option, "view your consent letter"

G - Sec Invoice	•		
G S T I N Registration	•		
Holding Statement	•		
ICCL	۲.	Submit Consent Letter	
Inspection By B S E	۲	View your consent letter	
Internal Audit Report	۶L		
Issuance Of Status Report	×٦		
Leips / S G B	۲.		
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In the highlighted section, you may view the status of your application whether submitted, rejected by exchange or Approved.

PSE XPERIENCE THE NEW							Login k Membe Date	l r Nam	: 123456 ie : DUMMY : Monday, June 1	10, 2019 4:39:2	3 PM		S
Hide Menu ystem Audit Report ertisement For Approval							Segment		Status Report	~			
Registration							Effective Date		SELECT V				
ncial intelligence (AT) & Machine Learn F S Alerts ST - BSE Electronic Smart Trader	ing F		Uploa	d		MEMBER NAM	E		SEGMENT NAME	MEMBER	EFFECTIVE DATE	APPLICATION ID	ACTIONS
k / Block Reporting turing Member Details				123456	DUMMY			CURR	ENCY SEGMENT	CM	JUNE 17	123456CURCM2	SUBMIT
h Membership Type Confirmation tral Kyc Records Registry				123456	DOMMY			DERIV	ATIVE SEGMENT	SCM	JUNE 24	123456DKV5CM1	SOBMIT
nge in Directors nt Code Modification nt Funding Reporting		_ L											
ection Of Documents Iplaint Management	-												
ribution To Bharat Ke Veer Segment Registration ository	:												
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nce Supervision ution Of Order New													
iec Invoice T I N Registration													
ding Statement	•												

If the exchange has rejected your application, you will be able to see the reason of rejection mentioned by the BSE exchange user after which the member will be able to do the needful changes and submit application again.