

## **Advertisement for Inviting Application for Empanelment of Assayers**

**Indian Clearing Corporation Limited (ICCL)** hereby invites applications for Empanelment & Accreditation of prospective Assayers who should have membership or are certified by one or more national/international agencies like NABL (National Accreditation Board for calibration and testing Laboratories), BIS (Bureau of Indian Standards), ISO (International Organization of Standardization) etc. Preference shall be given to the government Assayers or to those Assayers who are having testing and certification facilities at various locations across India and capability of sampling, quality testing, and certification of various commodities stored in the accredited warehouses of ICCL for commodities traded and delivered on the BSE platform.

Interested Assayers, who want to get empaneled can refer the following for eligibility requirements:

- Norms issued by Securities and Exchange Board of India (SEBI) vide its Circular No. SEBI/HO/CDMRD/DMP/P/CIR/2021/551 dated April 16, 2021 on *“Guidelines for warehousing norms for agricultural/agri-processed goods and non-agricultural goods (only base/industrial metals) underlying a commodity derivatives contract having the feature of physical delivery”*
- <http://www.icclindia.com/Commodities/warehouseoverview.aspx>

Interested Assayers should submit their application along with requisite documents (for other details, please visit [www.icclindia.com](http://www.icclindia.com) ) at the following address:

DGM Commodity Segment  
Indian Clearing Corporation Ltd.  
15th Floor, P J Towers, Dalal Street, Fort  
Mumbai -400001, India  
Tel : 2272 8616/8678  
[www.icclindia.com](http://www.icclindia.com)

One scanned copy of the application to be sent to the email address – [empanelment@icclindia.com](mailto:empanelment@icclindia.com)

**Process to be followed by ICCL for empanelment of Approved Assayer as under-**

1. Submission of application and compliance to the applicable norms and eligibility criteria shall not be deemed as approval to the Assayer unless explicitly conveyed by the ICCL. Additionally, ICCL also reserves the right to modify/ amend/ upgrade some of the requirements from time to time.
2. On receipt of the documents, ICCL shall review such submission and wherever deviations/ shortfalls are observed, shall call upon the Assayer for submission of additional information/ declaration until compliance to the requisite standards.
3. Thereafter, the same shall be referred to the Member and Core Settlement Guarantee Fund Committee of ICCL. The Committee reserves the right to call for more information as well as have discussions with any applicant/s and seek clarification on any issue as may be required by it. The Committee may also seek additional undertaking from the Assayer. ICCL's decision in this regard will be final.
4. Selected applicant will be issued in-principle approval subject to conditions specified therein.
5. The compliance of terms and conditions laid down by ICCL/BSE is an essential condition of grant of approval.
6. Assayer will be bound by all the directives issued by the Regulator, BSE and ICCL from time to time.

**Application for the Empanelment As Approved Assayer (On the letterhead of the Company)**

Date

To,  
Indian Clearing Corporation Ltd.  
15th Floor, P J Tower, Dalal Street, Fort  
Mumbai -400001, India

**Subject:** Application for empanelment as “Approved Assayer” with Indian Clearing Corporation Ltd (ICCL).

Dear Sir,

We M/s. \_\_\_\_\_(Company  
Name) having registered office at  
\_\_\_\_\_ (Complete address with  
Pin code) hereby submit our application for empanelment as “Approved Assayer” with ICCL. We are submitting herewith all the relevant documents in line with the requirement of the ICCL.

Requesting you to consider our request for empanelment as “Approved Assayer” of ICCL.

Yours Sincerely,

Authorised Signatory

(Name & Designation)

Place: \_\_\_\_\_

### **List of Documents required at the time of submission of Application**

The applicant shall be required to submit the “self-certify” documents.

Sr. No.	Requirement	Status
1.	Company Profile	
2.	Details of Management and profile of Management	
3.	Organization structure	
4.	Quality Assaying Experience	
5.	Quality Assaying Operational Details/Standard Operating Procedure	
6.	Accreditation/Membership Certificate	
7.	NABL certificates with scope for testing	
8.	Network of Lab Business & its operations across the country/outside country	
9.	Details of manpower and technology adopted/available	
10.	Major Client details	
11.	List of Group Companies	
12.	PAN Card copies of all the authorized signatories in the Company	
13.	Financial Statements or Annual Turnover for last two years	
14.	Undertaking to not have any trading interest in commodities traded on BSE platform for which it is accredited by Clearing Corporation	
15.	Details of pending Litigations/grievances/criminal proceedings/dispute etc. as on date	
16.	Any other documents if required	

Applications along with other details as mentioned above, shall be delivered to ICCL on following address:

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Indian Clearing Corporation Ltd. 15th  
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